



**BASIC CARDIAC LIFE SUPPORT TRAINING CENTRE
(BCLS TC)
RENEWAL APPLICATION FORM**

- Applicant must be an affiliate member of the National Resuscitation Council (NRC).
- Application Fee: **\$214.00** (inclusive of GST). Payable upon submission of application form.
- Audit Fee: **\$321.00** (inclusive of GST) per audit. Payable upon completion of audit. Training centre which fails the first audit is required to pay for each subsequent audit.
- Please submit cheque payable to 'National Heart Centre of Singapore Pte Ltd' and mail it to:
National Resuscitation Council Secretariat
c/o Clinical Affairs Department
National Heart Centre, Mistri Wing
17 Third Hospital Avenue, Singapore 168752
- Accreditation will commence on **1st January** regardless of the month the training centre is accredited.
- Validity of accreditation: 2 years
- Approval of renewal is subject to the fulfillment of NRC guidelines and audit.

Name of Institution/Organisation :

Address :

Contact Person : * (Prof / A/Prof/ Dr / Mr / Ms / Mrs / Mdm)

_____ Designation : _____

Tel : _____ Fax No : _____

Email : _____

Affiliate Membership No : _____ Expiry Date : _____

Please attach the following documents: (Tick those you have enclosed)

- qualification of training centre director and procedure of appointment
- name of chief instructor and his/her current instructor certificate
- list of instructors and their current instructor certificates
- programme schedule
- training manuals
- theory question and practical sheet
- feedback form
- proof of attendance of training centre represented at every NRC BCLS and BCLS Instructor Course Review and Update sessions (if any)
- list of training dates/times for the next 6 months

<i>For Official Use Only</i>		Receipt No : _____
Date of Issue	: _____	Expiry Date : _____
Name/Signature	: _____	Date : _____