



**AUTOMATED EXTERNAL DEFRIBILLATION
TRAINING CENTRE (AED TC)
RENEWAL APPLICATION FORM**

- Applicant must be an affiliate member of the National Resuscitation Council (NRC).
- Application Fee: **\$214.00** (inclusive of GST). Payable upon submission of application form.
- Audit Fee: **\$321.00** (inclusive of GST) per audit. Payable upon completion of audit. Training centre which fails the first audit is required to pay for each subsequent audit.
- Please submit cheque payable to 'National Heart Centre of Singapore Pte Ltd' and mail to :
National Resuscitation Council Secretariat
c/o Clinical Affairs Department
National Heart Centre, Mistri Wing
17 Third Hospital Avenue, Singapore 168752
- Accreditation will commence on **1st January** regardless of the month the training centre is accredited.
- Validity of accreditation: 2 years
- Approval of renewal is subject to the fulfillment of NRC guidelines and audit.

Name of Institution/Organisation :

Address :

Contact Person : * (Prof / A/Prof / Dr / Mr / Ms / Mrs / Mdm)

_____ Designation : _____

Tel : _____ Fax No : _____

Email : _____

Affiliate Membership No : _____ Expiry Date : _____

Please attach the following documents: (Tick those you have enclosed)

- qualification of training centre director and procedure of appointment
- list of chief instructor, instructors and their current instructor certificates
- programme schedule
- training manuals
- theory question and practical sheet
- TC's proposed scenarios for testing (if any)
- feedback form
- list of AED / CPR+AED training dates/times/venues for the next 6 months

<u>For Official Use Only</u>	Receipt No : _____
Date of Issue : _____	Expiry Date : _____
_____ Name/Signature	_____ Date